

To my Insurance Clients

- A. Any deductibles, co-pays or subscriber portions are due at the time of your appointment.
- B. If your insurance has not paid their estimated balance due within 60 days of the date of service, you will be required to pay the amount in full. If the insurance company then makes any payment, it will be reimbursed to you.
- C. Every insurance company has different policies and within every company are different issues. It is impossible for us to know exactly what your insurance may or may not cover, until I actually receive the explanation of benefits from them. Therefore, even if I have called to verify your benefits, I cannot be held responsible of the information I receive from them. All companies give an oral disclaimer that benefits may differ from those stated over the phone, and only upon processing of the claim are final determinations made about your coverage.
- D. If your insurance company requires a referral from your primary care provider, or requires authorization prior to receiving care, it is your responsibility to know that ahead of time and to take the appropriate action required to obtain the referral or authorization. It is also your responsibility to renew your referral with your doctor when/if the need arises.
- E. Insurance does not pay for no shows or cancellations. You will be expected to pay these at full fee rates.
- F. Insurance does not pay for full treatment but is intended to defray the cost to you. my recommendations for treatment will usually exceed the number of sessions covered by most insurance policies.
- G. If there is any dispute about any claim, for any reason, you will be requested to pay the balance due, in full.

I have read the above and agree to be held responsible for the charges I incur in this office.

Name _____ Signed _____ date _____